

## MCI CALLING CARD APPLICATION

Please complete the information below to obtain a MCIWORLDCOM telephone calling card. For headquarters and domestic field employees, the FTS2001 MCIWORLDCOM calling card will be issued in the name of the individual. For the overseas posts, the FTS2001 MCIWORLDCOM Telephone Calling Card will be issued in the name of the ITA/US&FCS Overseas Post.

I understand that the Government issued FTS2001 MCIWORLDCOM Telephone Calling Card will be used solely for official Government business telephone calls only and the one call per day to an employee's residence or immediate family while on official Government travel not to exceed 10 minutes per call. I will abide by telephone policies, procedures and instructions issued by the International Trade Administration, Department of Commerce, General Services Administration and MCI WorldCom. I further understand that there are penalties for misuse of the telephone calling card.

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Name of the Individual

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Signature and Date

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Office Mailing Address (Include Mail Drop Room Number)

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Telephone Number

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Fax Number

**Please return this signed application form to Jean Leslie, ITA Telephone Coordinator, Office of Organization and Management Support, Room 4001, Fax 202-482-1584, Voice 202-482-3266.**